

**University of Missouri-Columbia**  
**TRANSFER OF DIVISION APPLICATION**  
**(to be used by currently enrolled students)**

**UNDERGRADUATE APPLICANTS**

Unless you are otherwise instructed, present this request for approval to the dean of the college to which you are applying.

**GRADUATE APPLICANTS**

Complete transfer application and submit to department to which you are applying – along with copy of transcript – available from the Transcripts Office, 130 Jesse Hall.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Student Number: \_\_\_\_\_  
(last) (first) (middle)

Local Mailing Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

MU Campus E-mail Address: \_\_\_\_\_

Current School/College: \_\_\_\_\_

New School/College to which you wish to apply: \_\_\_\_\_

New Academic Major: \_\_\_\_\_

Attention: Undergraduate Dual Majors: Use this section to indicate current or future dual enrollment.  
 (Check One):  
 Drop Dual Enrollment  
 Which program are you dropping? \_\_\_\_\_  
 Add A Secondary Academic Unit  
 New Primary degree/program \_\_\_\_\_  
 New Secondary degree/program \_\_\_\_\_

Term in which change is to become effective:  
 \_\_\_ Fall \_\_\_ Winter \_\_\_ Summer Year: 20\_\_\_

Student's Signature \_\_\_\_\_

NOTE: Deadlines for Transfer of Divisions forms are published in the Schedule of classes.

**\*\*\*Students, Do not write below this line\*\*\***  
**Following Section to be Complete by Dean's Office**

Decision from Desired Division

I recommend that:

- \_\_\_ The permit be issued
- \_\_\_ The permit be issued, ON PROBATION
- \_\_\_ The permit be held for current semester final grades
- \_\_\_ The request be denied

New degree program \_\_\_\_\_

Emphasis Area \_\_\_\_\_

New degree sought \_\_\_\_\_

Approved \_\_\_\_\_

(Dean of school/college to which you are transferring or, for graduate students)

If applicable:  
 GMAT \_\_\_\_\_ Cum GPA \_\_\_\_\_  
 Last 60 HRS \_\_\_\_\_  
 Date \_\_\_\_\_

Date \_\_\_\_\_

INSTRUCTIONS FOR DISTRIBUTION OF FORMS: The student's **new** division will distribute copies of this form as follows: White - Admissions    Canary – Dean or DGS    Blue – Former or Secondary Unit    Pink - Student